

SDAERC Minutes

Date: January 17, 2019 from 3:00 -4:30

Location: ECC 4343 Ocean View Blvd. 92113

Room: SDCE Headquarters PDC Room 106

Teleconference Access: This meeting can be joined electronically via website at: Join from PC: <https://cccconfer.zoom.us/j/801944995> - Or Telephone:+1 669 900 6833 (US Toll) Meeting ID: 801 944 995

Item	Notes/Minutes
<p>1. Call to Order</p>	<p>Call to order a 3:01</p> <p>Members present:</p> <ol style="list-style-type: none"> 1. Lorie Crosby-Howell, SDCE 2. Michelle Fischthal, SDCE 3. Leah Gualtieri, SDCE proxy for Magda Kwiatkowski 4. Megan Johnson, SDUSD 5. Mike Reynolds, SDUSD proxy for Al Love 6. Andrea Vinson, SDUSD <p>Guests:</p> <p>Alex Berry, SDCE Ron Flores, SDCE Kelly Henwood, SDCE Esther Matthew, SDCE Rachel Rose, SDCE Jesus Rivas. SDCE Becki Walker, Consultant</p>
<p>2. Adoption of Agenda & Selection of Meeting Chair and Co-Chair</p>	<p>Adoption of Agenda M: Andrea V. 2Nd: Megan J. No discussion All in favor</p>
<p>3. Public Comment</p>	<p>No public comment</p>
<p>4. Consent Items a. Approval of Minutes from November 1, 2018 SDAERC Meeting</p>	<p>Approval of Minutes from 11/1/18 M: Andrea V. 2nd: Mike R. No discussion All in favor</p>
<p>5. Action Items: a. Approval Member</p>	<p>Discussion regarding the review of the SDAERC Accountability Survey: the survey will allow for anonymity option or respondents will be able to provide their name as an option, will ask for respondents to indicate constituency that</p>

<p>Accountability & Effectiveness Survey handout of survey and AEBG Measures of Effectiveness)</p>	<p>they belong to including: 1) voting member of SDAERC, and/or 2) workgroup member. Any additional names that should be added to the survey distribution list sent to Kelly by 1/25/19. Additional Academic and Classified senate presidents were to be added. Survey results will be brought to March SDAERC meeting.</p> <p>Action: Approval of SDAERC Effectiveness survey M: Michelle F. 2nd: Lorie C-H. All in favor</p>
	<p>Review of SDAERC Expenditure Reports including Q2 financial expenditures, PY 17/18 Program Area Attendance and Expenditure Report, and state FIFO report.</p> <p>Discussion: The SDAERC is 67 out of 71 consortiums in terms of expenditures. SDUSD is going through a process to make sure they are strategically spent and spending. Reviewing expenditures and staffing related to target populations including homeless youth and targeted geographic areas that have high incidences of homeless youth including Ocean Beach and Hillcrest.</p> <p>Action: Approval of the PY 18/19 Q2 Consortium Expenditure Report M: Mike R. 2nd: Andrea V. No discussion All in favor</p>
<p>Discussion Items:</p> <p>a. Strategic Planning Process (Due June 7, 2019)</p>	<p>Discussion: SDAERC discussed the use of Consultants for the strategic plan. Kelly will reach out to see if State TAP can assist with the upcoming SDAERC Meeting including support for facilitation of the February meeting. Will also look at bring on a consultant for writing support. SDUSD will reach out to grant writer that they typically use. Student services will review who the best representative to participate in strategic planning.</p> <p>A special meeting of the SDAERC will be held on February 6th 9:30 -11:30 with the purpose of framing the strategic planning and SWOT Analysis.</p>
<p>b. JECC November Meeting Recap</p>	<p>No updates</p>
<p>7. Presentation Item(s): a. Human Centered Design Team Presentation</p>	<p>Presentation: Rachel Rose presented an overview of what HCD team found during their work in the fall.</p>

<p>b.</p>	<p>Key Items: The team was committed to the HCD process sponsored by the State CCCCCO. Rachel described that the HCD includes a 5 step process that allows to re-evaluate thinking and approach to a design challenge.</p> <p>Themes the HCD Team found included reviewing the SDCE Website, customer service and enrollment processes. See the presentation slides.</p> <p>The team found that the HCD process allowed for a high degree of collaboration and had findings that pointed to particular disconnects related to building better and more streamlined pathway for K-12 graduates coming into SDCE.</p> <p>There was a request to add the HCD to the next SDAERC meeting.</p>
<p>8. Informational Items: a. San Diego Imperial County AEBG Super Region Updates b. Debrief Past Events</p>	<p>Upcoming State Deadlines see handout</p>
<p>Adjournment</p>	
<p><i>Next Meeting: Thursday March 7th 2019 2:30 – 4pm</i></p>	<p>Adjourn 4:38pm</p>